



## PAYMENTS POLICY

The Nursery (2-5yrs) costs are as follows:

8.00am till 1.00pm	£22.00
1.00pm till 5.30pm	£19.00
8.00am till 5.30pm	£36.00

A hot meal is provided in the morning/full day sessions

**Nursery grants can be used as can the child care vouchers.**

These costs do not change regardless of illness or holidays. You pay to secure your child's place, not just for each attendance.

Fees are due on the first of each month or when your child attends its first session of that month. All fees must be paid by the 15<sup>th</sup> of the month or then become overdue. If paying by cash please put in a sealed envelope with your child's name on. A receipt will be issued to you on payment if required.

Payments can be made by cash or cheque, cheques should be made payable to Sunnydays Childcare Ltd or Sunny Beach Day Nursery.

Please note that a late payment will incur a £5.00 charge, which will be added onto your next bill.

If you would like to give up your child's nursery place one months notice is required in writing, fees payable as usual.

**Please be aware that the nursery reserves the right to temporarily suspend your child's place if any fees become overdue. The place will become available once fees are paid in full.**

DATE OF POLICY.....

SIGNED.....

REVIEW OF POLICY.....